UNIVERSITY OF COLOMBO

FACULTY OF LAW

LL.B. (Hons.) Programme

NOTICE

Attendance Appeals – Year IV, Semester II

End-Semester Examination – 2026

This notice is addressed to students who have not met the minimum attendance requirement necessary to be eligible to sit for the Year IV, Semester II End-Semester Examination – 2026.

Please check the list containing the attendance percentages. The relevant students are hereby required to submit their appeals as follows:

- Students with attendance of 60% or above but below 70% should submit their appeals to the respective Departments responsible for the subjects concerned on or **before 4.00 p.m.** on **Friday, 27 November 2026**.

  Appeals relating to Legal theory and Construction Law - Department of Private and Comparative Law

  Appeals relating to Law and Economics and Law of Taxation – Department of Commercial Law

  Appeals relating to Media Law and International Criminal Law – Department of Public and International Law

- **Students with attendance below 60%** are required to appear before the Appeals Board for Examinations of the Faculty of Law **on Thursday, 3 December 2026, from 12.00 noon** at the Board Room, Faculty of Law.

Students must submit their appeals to the respective Departments and/or appear before the Appeals Board with the following documents:

- The completed attendance appeal cover sheet applicable to the respective Department (Annexure II) or the Appeals Board (Annexure I);
- A written appeal addressed to the respective Head of the Department and/or the Appeals Board for Examinations of the Faculty of Law; and
- All relevant supporting documents, valid evidence and proof in support of the appeal.

All students with attendance below 70% for any subject should be prepared to appear before the Appeals Board on **Thursday, 3 December 2026, from 12.00 noon**, if required to do so at short notice.

Failure to submit the relevant documents and/or appear before the Appeals Board on the specified date and time will result in the student being deemed ineligible to sit for the examination.

Co-Academic Coordinators
LL.B. (Hons.) Programme
Faculty of Law

Annexure I

UNIVERSITY OF COLOMBO

FACULTY OF LAW

LL.B. (Hons.) Programme

ATTENDANCE APPEAL – COVER SHEET

SUBMISSION TO THE APPEALS BOARD FOR EXAMINATIONS

Year IV, Semester II | End-Semester Examination – 2026

Appeals Board: Thursday, 3 December 2026, from 12.00 noon
Venue: Board Room, Faculty of Law

Complete this cover sheet and attach your written appeal and supporting evidence. Use an additional sheet if necessary.

1. Student information

Full name	
Registration number	
Email address	
Mobile number	

2. Subject(s) for which an attendance appeal is made

No.	Subject code	Subject name	Attendance (%)
1			
2			
3			
4			

3. Brief description of the reasons for not meeting the required attendance

4. Supporting evidence submitted (list documents and relevant dates)

5. Student declaration

I declare that the information provided and the supporting evidence submitted are true and accurate to the best of my knowledge.

Signature: ..... Date: .....

Annexure II

UNIVERSITY OF COLOMBO

FACULTY OF LAW

LL.B. (Hons.) Programme

ATTENDANCE APPEAL – COVER SHEET

SUBMISSION TO THE RESPECTIVE DEPARTMENT

Year IV, Semester II | End-Semester Examination – 2026

Submission deadline: Friday, 27 November 2026, on or before 4.00 p.m.

Complete this cover sheet and attach your written appeal and supporting evidence. Use an additional sheet if necessary.

Department: .....

1. Student information

Full name	
Registration number	
Email address	
Mobile number	

2. Subject(s) for which an attendance appeal is made

No.	Subject code	Subject name	Attendance (%)
1			
2			
3			
4			

3. Brief description of the reasons for not meeting the required attendance

4. Supporting evidence submitted (list documents and relevant dates)

5. Student declaration

I declare that the information provided and the supporting evidence submitted are true and accurate to the best of my knowledge.

Signature: ..... Date: .....