

Call for Proposal: Legal Aid Camps (December 2025)

The Legal Aid Unit of the Faculty of Law is calling for proposals for Legal Aid Camps to be held in December 2025. Please note that the Unit will be running only one camp in the month of December. We encourage students to form teams and propose a camp in any of the specific areas within one of the districts mentioned below. Kindly ensure that your proposed camp dates are **strictly limited to the 13th and 14th of December**.

Selected team will undergo triage training, and each participant will receive a letter of participation in the training from the Unit. Those who take part in the camp itself will also receive a letter of appreciation for their volunteer contribution at the conclusion of the camp.

Selection will be based on the applications submitted and will be made by the Unit. Please note that the targeted number of audiences should be 100 per camp.

Please prepare your proposal including the following information

You may select an area of your convenience from the following districts to run the legal aid camps. You are also required to provide the specific area that you are proposing. If possible, please include the Google link of the location.

No	District	Specific Area	Google link of the Location
1	Kalutara		
2	Kurunegala		
3	Colombo		
4	Galle		
5	Matara		
6	Hambantota		

Section A – Applicant Details

1. Name of Team Lead:
2. Registration Number of Team Lead:

3. Contact Number of Team Lead:

4. Names and Registration Numbers of the other 30 Team Members:

No	Name	Registration Number	Contact number	Year	Previously participated in a triage training session	Attended legal aid camps previously
1						
2						
3						
4						
5						
6						
7						
8						
9						
10						
11						
12						
13						
14						
15						
16						
17						
18						
19						
20						
21						
22						
23						
24						
25						
26						
27						
28						
29						
30						

Section B – Strategic Planning and Coordination

Provide statistics and credible sources to support your arguments. Demonstrate data-driven reasoning for selecting the chosen location, considering vulnerability indicators, legal needs, and accessibility.

1. Selected District:
2. Specific Area:
3. Justification for the selection of such an area. (Please include the links of the sources of statistics and for justification in brackets). Please find a sample justification and criteria for justification by clicking [here](#).

Section C – Needs Assessment

Provide a comprehensive needs assessment.

Identify the targeted vulnerable groups to be approached through the legal aid clinic and justify your choice using relevant data.

Section D – Promotional Activities Proposal

Develop a detailed schedule that aligns with local events and ensures accessibility for vulnerable groups. Describe how you will publicise the schedule through accessible and widely used channels. (like pamphlets, videos, awareness campaigns and so on..). Please explain collaboration with local authorities, community leaders, legal aid providers, and NGOs, if any.

Section F – Volunteer Management Plan

Provide a plan for managing volunteers, including role assignments, communication methods, and logistical arrangements.

Section G – Strategic Timing and Location

Specify the strategic timing of the camp to maximise participation and impact. The date you propose should be either on a Saturday or a Sunday. The late dates are preferable for the month of September. Please note that the date you propose can be disregarded based on the availability of the academic and administrative staff members.

Please submit the PDF version of your proposal to the drive link. Access the drive link by clicking [here](#). The deadline for the submission of the proposal is **24th November 2025**.